

**Information Communication Technology (ITC) Consultant for The
Barbados Revenue Authority**

REQUEST FOR EXPRESSION OF INTEREST

1. The Barbados Revenue Authority (The Authority) invites interested eligible *individuals* to submit Expressions of Interest for an Information Communication Technology (ITC) Consultant.
2. The purpose of the consultancy is to provide technical leadership for all technology issues, make recommendations for future purchasing and technology needs; keep the ITC Department up to date on new technology changes and uses that would enable it to increase efficiency and reduce costs; install infrastructure and systems including new services and appliance, software and data transfer when required. In addition, the consultant is to provide advice on the execution of patch management and infrastructure consolidation while assisting in policy formulation and application.
3. Interested *individuals* are asked to provide information indicating that they are qualified to perform the consultancy. In assessing the submissions, consideration will be given to technical experience in projects of similar scope, complexity and technical specialisation; competence in English; availability of appropriate skills; existing commitments and financial capability.
4. The successful applicant will be required to enter into a contract drawn up by or in a form approved by the General Counsel of the Authority or another Legal Officer approved by The Authority.
5. APPLICANTS SHOULD BE AWARE THAT THE LABOUR CLAUSES (PUBLIC CONTRACTS) ACT CAP.349 SHALL, IN SO FAR AS IS APPLICABLE TO THE TENDERER, APPLY TO ANY CONTRACT MADE IN RESPECT OF THE TENDER. FULL DETAILS OF THE CONDITIONS OF THIS ACT, CAP.349 MAY BE OBTAINED FROM THE GOVERNMENT PRINTER, GOVERNMENT PRINTING DEPARTMENT, BAY STREET, BARBADOS. TENDERERS SHOULD SUBMIT THE CERTIFICATE REQUIRED BY PARAGRAPH 3 OF THE SCHEDULE TO THE ACT WITH THEIR TENDER.
6. Interested eligible individuals are asked to obtain information which outlines the details of the services to be supplied and other consultancy requirements from: *Mr. Jason Barker, Barbados Revenue Authority, 3rd Floor, Weymouth Corporate Centre, Roebuck Street, St. Michael, Barbados BB11129, Tel. No: (246) 535-8633* or

email jason.barker@bra.gov.bb between 09:00 – 16:30 hours Monday through Friday except on public holidays.

7. One original, one copy and an electronic version of the Expression of Interest clearly marked **Expression of Interest – Information Communication Technology (ITC) Consultant for the Barbados Revenue Authority** must be prepared in English and delivered in sealed envelopes to the address below no later than **4:30 p.m., October 28, 2020**.

**The Revenue Commissioner
Barbados Revenue Authority
4th Weymouth Corporate Centre
Roebuck Street
Bridgetown
Barbados
BB11129**

8. Late submissions will not be accepted and will be returned unopened.
9. A short list of not less than three (3) and not more than six (6) will be provided with full Terms of Reference for the assignment and will be invited to submit technical and price proposals to undertake the assignment.
10. The Barbados Revenue Authority reserves the right to accept or reject any applications received. Applicants will be advised of the results of their applications in due course. No applications will be considered unless it complies with the conditions set out in this notice.